

**NAME:** **CHILD CARE AND DEVELOPMENT PLANNING COUNCIL**

**LEGAL AUTHORITY:** Ordinance No. 9772, 5/9/2006 (24); County Administrative Code, Article XVI, Section 266. The San Diego County Child Care and Development Planning Council was formed by the San Diego County Board of Supervisors and the County Superintendent of Schools pursuant to the authority of Assembly Bill 1542 (Chapter 270, Statutes 1997) and Education Code (sections 8499.3 and following)

**MEMBERS APPOINTED BY:** Appointments to the Council shall be made in accordance with the Board of Supervisors' initial action establishing the Council June 18, 1991 (84); this requires appointments to the Council be confirmed by the Chief Administrative Officer and the County Superintendent of Schools. Members shall be recommended by the existing Council and jointly appointed by the San Diego County Board of Supervisors and the County Superintendent of Schools or their designees. On an annual basis, Council members will solicit and/or review nominations of new members and alternates to fill vacancies. A list of persons interested in being nominated to the Council shall be kept as a pool for future appointments.

**MEMBERS COMPOSITION:** The Council shall be comprised of a maximum of 35 members plus up to 35 designated alternates, reflecting the geographic and ethnic diversity of San Diego County, with equal representation in the following categories:

- 20% consumers of child care – parents or persons who receive, or who have received child care services within the past 36 months
- 20% child care providers – persons who provide child care services or represent persons who provide child care services, reflective of the range of child care providers in the county
- 20% public agency representatives – persons who represent a city, county, city and county or local education agency
- 20% community representatives – persons who represent an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but are not child care providers and do not represent an agency that contacts with the California Department of Education to provide child care and development services

- 20% discretionary representatives - appointed from any of the above categories or outside of these categories at the direction of the appointing agency.

Alternates will be selected to represent each of the above mentioned categories to facilitate the Council's conducting of business in the absence of voting members. Alternates shall meet the same membership and category representation requirements as the primary Council member. Alternates may be designated to vote in the place of members within their category who are not in attendance at a Council meeting.

The planning Council may designate four (4) ex-officio representatives to the Council. They will be the Assistant Deputy Director of Child Care Services for the County or a designee; a designated representative of the County Office of Education; the Department Head of the County Child Care Resource and Referral program; and the manager of the local branch of State Child Care Licensing. These ex-officio representatives will serve as liaisons to their respective agencies. Ex-officio representatives will not be subject to the membership attendance requirements of the Council and will not vote at meetings of the Council.

**TERMS:**

Council members shall serve for two years. Terms are renewable at the request of the Council and with the approval of the Board of Supervisors and the County Superintendent of Schools. Members and alternates may serve more than two consecutive terms.

When a vacancy occurs as the result of any of the occurrences listed above, the Council Chair shall notify Council members when that position has become vacant. The Council shall select an alternate previously approved by the County Board of Supervisors and the County Office of Education or their designees to fill the vacancy for the remainder of the calendar year.

**DUTIES:**

The Child Care and Development Planning Council is established to assess San Diego child care needs and develop plans to address those needs. The Council will establish priorities for the distribution of federal, state, and local child care development funds. It will seek and advocate funding for child care services and programs. It will work with community agencies, businesses, and organizations to support and enhance community child care resources and services. It will promote and enhance the quality of child care development services through public education, provider education, and provision of support services.

**MEETING DATE**

Second Monday of each month

**AND LOCATION:** Location varies – Please call the contact person for further information.

**COMPENSATION:** Members of the Council shall serve without compensation. In accordance with State Department of Education guidelines, members may be reimbursed at State-determined rates for appropriate meeting, workshop, and conference expenses within California, incurred in performing their duties as a member of the Council.

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